

Act Notes 2.20.201

Present: Rose, Jerome, David, Evelyn, Monica, Walda

Reviewed the operating budget proposed from the special Res Dev budget subcommittee. Requested following changes: \$1000 from site selection travel toward NPC meeting; Net revenue toward NPC meeting. This will create a zero (\$0) net revenue toward the end of the 6 months unless more revenue is generated during this time.

Summary of the 6-month operating budget proposal:

Total cash: \$67,900

Set aside for USSF3: \$50,000

Cash available for first six months for general operating: \$17,900

Two staff positions - accountant (\$250/mo. - as needed) and national coordinator (\$1750/mo - .50 FTE)

Prioritize having a face-to-face NPC meeting before July (all the money is in travel but can be used for food, room, etc.). [Total for NPC from site travel and net revenue is \\$4,195](#)

Money was taken out for video and documentation - ACT is seeing if video can be done in house for free and we will prioritize a documentation plan for USSF3 up front as well as try to get historic documentation completed.

[Evelyn will contact Detroit and Comms-Tech for footage and other materials for video and publication documentation from 2010](#)

No work group money but affinity group fundraising will continue to take place and could help pay for this.

This will create a zero (\$0) net revenue toward the end of the 6 months unless more revenue is generated during this time.

Budget consented on by ACT to go to NPC in a special meeting along with a work plan for the National Coordinator position.

We will have a special ACT meeting on Tuesday, February 25th at 11am EST and 8am PST to review the work plan from the National Coordinator supervision team.

We will call for a special NPC meeting to go over this budget and plan so that folks can focus on this and so our next NPC can get back to report outs from the work groups.

Jerome and David will be National Coordinator supervision/support. If another person would like to join, please let them know.

David will send orientation document to ACT and ACT members will fill in information on work group meetings, etc. so that there is one place that folks can go to for general info.

Evelyn will develop language around number of sites for the final ok from ACT and to put out to NPC. Working with DRAFT of email to NPC on procedures

Next meeting: Special meeting to review National Coordinator work plan Tuesday, February 25th at 11am EST and 8am PST then back to regular schedule.